

**GREAT FUTURES START HERE.**



## **Part Time After School Positions**

### **Pleasant Street Clubhouse**

169 Pleasant Street  
Marlborough, MA 01752  
508-485-4912

Contact Patty Miele for any of the following PT openings. Please specify the position you are applying for.

[Patty.miele@bgcmetrowest.org](mailto:Patty.miele@bgcmetrowest.org)

### **Front Desk Supervisor**

The position requires the individual to answer phones, manage the membership tracking system, interact with parents/members, and have great customer service skills. This is a fast paced environment and individuals must be detailed orientated with payments, receipts and record keeping. Bi-lingual a plus. Position is available weekdays, Monday – Friday 2:00PM – 6:00PM.

### **Recreation Instructors**

After school recreation/education programs for youth grades 2-12.  
15 - 20 hours per week, 3:00PM–6:00PM  
Experience working with youth

### **Computer Instructor**

After school Computer Instructor for developing, implementing and overseeing all Computer Center programs for youth grades 2 - 8. This is a drop in program Monday – Friday 2:30 – 5:30.  
Experience working with youth delivering fun computer education

### **Art Instructor**

After school Art Instructor, Monday – Friday 2:30 – 6:00. Develop, create, design art activities for youth grades 2 - 5. Experience working with youth & creative background.

### **Teen Center Supervisor**

After school Teen Center Supervisor, Monday – Friday 2:30 – 6:00. Experience in recreation setting with middle school/high school youth.