



2019 Summer Program

Parent Reminders

Welcome to the 2019 Summer Camp season at the Boys & Girls Clubs. We are excited to meet your child and provide them with fun-filled days in the summer! Here are a few reminders and suggestions that will make your child's summer an enjoyable one.

HEALTH FORMS: All members must provide a record of a physical exam within the last 2 years and provide documentation of ALL immunizations per requirement of the Board of Health. ****This policy is mandated by the Commonwealth of Massachusetts.****

HOURS: The Boys & Girls Club facility will be open and staffed from **8:00AM – 6:00PM** NO CHILDREN ARE PERMITTED ON THE PREMISES BEFORE OR AFTER HOURS. **A late fee of \$1.00 per minute** will be charged for children picked up **after 6:00M**. Payment is due upon time of pick up and is payable (cash) to the staff person present.

CHECK-IN/PICK-UP: All parents & guardians must sign their child in/out every day at the member's entrance desk. Parents /guardians listed and the names of family and friends authorized to pick-up their child from camp on the Camp Registration form. Additional names need to be submitted in writing.

SPECIAL CIRCUMSTANCES: The Boys & Girls Clubs of MetroWest's summer program will not be able to accommodate special circumstances, such as mid day doctor's appointments, tutoring, MCAS, summer school, baseball games, etc. We apologize for any inconvenience this may cause you, but it is for the safety of your child and all other children.

CAMP SHIRTS: Campers must wear their camp shirts on TRIP days to facilitate keeping the group together. Additional shirts are on sale in the office for \$10. If your child arrives without a shirt on their scheduled trip day you will be billed for an additional shirt.

WHAT TO WEAR/bring: Campers should dress comfortable for each day. Members should wear shorts, appropriate T-shirt, sneakers, and bring a water bottle, towel, bathing suit, sunscreen SPF 30+, and a sweatshirt daily. Sandals may be worn for beach trips but sneakers are necessary to participate in gym activities at the club. Members are responsible for their belongings; please mark all clothing and towels with your child's name. Lost and found items will be in a box near the front desk- check daily! Electronic devices are not permitted at camp however, on trip days they are allowed to be used during the bus rides. We are not responsible for items left, lost, or stolen from the building or grounds.

LUNCH: We are a PEANUT/NUT Free Camp! No exceptions. Please send a peanut/nut free 'brown bag' lunch, drink and snacks with your child each day. There is no refrigerator or microwave at camp. Lunches should be ready to eat or packed in an insulated bag or small cooler. Freezing a juice box will help keep the lunch cool. **NO glass or soda please!!!**

MEDICATION: If your child needs to take medication while at camp or requires an Epi-pen or Inhaler we will need a signed Authorization to Administer Medication to a Camper form. In addition, all medication needs to come in its original container, including boxes for Epi-pens and inhalers. Epi-pens and inhalers can be left at the club through the duration of camp. Prescription medication that is dispensed daily needs to be delivered to the club each morning.

INCLEMENT WEATHER: The program will run rain or shine. **Campers should dress appropriately for outdoor activities every day!** Field trips are subject to change due to weather and opening of state facilities.

PAYMENTS: Payments are due 2 weeks prior to the week your child is attending. If payment is not received by **Friday morning**, your child will be removed from the program for the following week and replaced by a child on the waiting list. If your child **will not be attending the program you must contact Pauline Hureau in writing or via email:** Pauline.hureau@bgcmetrowest.org at least one week prior to your child's scheduled attendance, otherwise **you will be responsible for the full weeks tuition.** **REMINDER:** If you are paying by check, please include your child's first and last name on the check. We accept cash, check and all major credit cards.

Week # 1: June 24 – June 28 Balance due by June 7

Week # 2: July 1 – July 5 Balance due by June 14

Week #3: July 8 – July 12 Balance due by June 21

Week #4: July 15 – July 19 Balance due by June 28

Week # 5: July 22 – July 26 Balance due by July 5

Week #6: July 29 – Aug. 2 Balance due by July 12

Week #7: Aug. 5 – Aug. 9 Balance due by July 20

Week #8: Aug. 12 – Aug. 16 Balance due by July 26

Balance due by July 5

Balance due by July 12

Balance due by July 20

Balance due by July 26